

WATONWAN COUNTY BOARD  
JANUARY 3, 2023  
9:00 A.M.

The Watonwan County Board of Commissioners met in regular session on January 3, 2023 at 9:00 A.M. in the Commissioners' Meeting Room of the Courthouse, City of St. James. The following Board members were present: Jim Branstad, Dillon Melheim, Bill Miller, Jim Pettersen, and Scott Westman. The meeting was called to order by County Auditor/Treasurer/Coordinator Kelly Pauling and opened with the Pledge of Allegiance.

Branstad moved and Melheim seconded to nominate Commissioner Jim Pettersen as Chairman for 2023.

Miller moved and Branstad seconded to nominate Commissioner Dillon Melheim as Vice-Chairman for 2023.

Miller moved, Melheim seconded and the motion passed unanimously, to cease nominations and cast unanimous ballots for Commissioner Jim Pettersen as Chairman and Commissioner Dillon Melheim as Vice-Chairman for 2023.

Branstad moved, Miller seconded and the motion passed unanimously, to approve the minutes of the December 20, 2022 regular meeting.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve the Chairman's intent to make and vote on motions.

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve payment of bills as audited and filed in the County Auditor/Treasurer's Office as follows by fund: General Fund—\$33,393.76; Solid Waste Fund—\$547.40; Road and Bridge Fund—\$3,534.06; Soil & Water Conservation—\$1,152.00; and to ratify payment of the following year-end bills by fund: General Fund—\$29,329.94; Soil & Water Conservation—\$3,605.17; Ditch Fund—\$2,892.74; Forfeited Land Fund—\$466.15; and the Road and Bridge Fund—\$15,156.63.

Highway Maintenance Supervisor Rick Bak was present to request obtaining quotes for a skid steer loader and two rubber tire rollers.

Melheim moved, Pettersen seconded and the motion passed unanimously, to approve obtaining quotes for the purchase of two rubber tire rollers and a skid steer loader.

Bak reported that they've been running the blowers and one went down, but they would try to repair it.

The Board reviewed the draft listing of 2023 committee appointments and discussed adjustments.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve setting the Commissioner Department and Committee appointments for 2023 as revised.

Sheriff Jared Bergeman was present and reported that the contract with Mend for Jail medical services would be ending soon. He reviewed a proposed contract with Advanced Correctional Healthcare, Inc. to provide onsite medication management, wound management, and other nursing services for inmates in the Jail at a fee of \$80,999/year.

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve the Agreement for the Provision of Health Care to Incarcerated Patients with Advanced Correctional Healthcare, Inc. at a fee of \$80,999, pending review by County Attorney Stephen Lindee.

Melheim moved, Miller seconded and the motion passed unanimously, to approve the appointment of all County Commissioners, County Auditor/Treasurer/Coordinator Kelly Pauling, Human Services Director Amy Pluym, and Human Resources Director Lisa.Schumann as Association of Minnesota Counties (AMC) Voting Delegates for 2023, as well as specific AMC appointments included in the Commissioner Committee appointments.

Miller moved, Melheim seconded and the motion passed unanimously, to approve the training request submitted by David Haler.

Branstad moved, Miller seconded and the motion passed unanimously, to approve the annual pay step increase of Deborah Grote.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve increasing the maximum comp time hours bank to 100 at any time for the positions of Shop/Equipment Maintenance Supervisor, Highway Maintenance Supervisor and Crew Lead/Highway Inspector.

Melheim moved, Pettersen seconded and the motion passed unanimously, to approve accepting the resignation of Charles Beckius from the position of Shop/Equipment Maintenance Supervisor.

Branstad moved, Melheim seconded and the motion passed unanimously, to adjourn at 9:30 A.M.

Jim Pettersen, Chairman  
Watonwan County Board

Lisa Schumann, Deputy Clerk  
Watonwan County Board

ATTEST: Kelly Pauling  
Watonwan County Auditor/Treasurer