

WATONWAN COUNTY BOARD
FEBRUARY 7, 2023
9:00 A.M.

The Watonwan County Board of Commissioners met in regular session on Tuesday, February 7, 2023 at 9:00 A.M. in the Commissioners' Meeting Room of the Courthouse, City of St. James. The following Board members were present: Jim Branstad, Dillon Melheim, Bill Miller, Jim Pettersen and Scott Westman. The meeting was opened with the Pledge of Allegiance.

Branstad moved, Miller seconded and the motion passed unanimously, to approve the Agenda as amended.

Melheim moved, Pettersen seconded and the motion passed unanimously, to approve the minutes of the January 17 regular meeting.

I.T. Director Jeff Tetzloff was present with County Recorder Karla Doll for review of a bid from Dell for a new Fidlar server in the amount of \$14,605.78 for the Recorder's Office. Microsoft would be pulling support for the existing equipment.

Melheim moved, Miller seconded and the motion passed unanimously, to approve accepting the quote of Dell Online Store in the amount of \$14,605.78 for the purchase of the Dell PowerEdge server from Recorder's Equipment Fund.

Tetzloff also reviewed a quote from Dell for a new server for the County Attorney's Office in the amount of \$9,596.23.

Pettersen moved, Branstad seconded and the motion passed unanimously, to approve accepting the quote of Dell Online Store in the amount of \$9,596.23 for the purchase of a Dell PowerEdge server for the County Attorney's Office.

County Recorder Doll with present with Madelia City Administrator Christine Fischer regarding the proposed plat for the Nolta Subdivision 3rd Addition in the City of Madelia.

Miller moved, Branstad seconded and the motion passed unanimously, to approve the plat as presented.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve payment of bills as audited and filed in the County Auditor/Treasurer's Office as follows by fund: General Fund—\$100,035.06; Solid Waste Fund— \$227.06; Soil & Water Conservation—\$262.23; Debt Service—\$435.00; Ditch Fund—\$95,106.13; and Road and Bridge—\$155,012.82; and to pay the following credit cards: General Fund—\$7,164.45; Solid Waste Fund—\$167.91; Library Fund—\$54.98; Soil & Water Conservation—\$6,698.60; and Casey's General Fund—\$849.14.

County Auditor/Treasurer/Coordinator Kelly reviewed the State bid for the purchase of an Equinox to replace one of the vans at Human Services. The van will go to the TMT Transit System for quick trips not requiring a bus. She was unable to locate bids for a new van as had been budgeted.

Branstad moved, Melheim seconded and the motion passed 4 to 1 with Westman opposed, to approve accepting the quote of North Country GM from the State bid list in the amount of \$23,368.40 for the purchase of a 2023 Chevrolet Equinox.

Highway Maintenance Supervisor reviewed the following quotes for a skid steer (compact track loader):

<u>VENDOR</u>	<u>AMOUNT</u>
Bobcat of Mankato	\$ 71,739.86
C & B Operations	\$119,539.96
C & B Operations	\$128,448.96

Board members brought up the possibility of leasing, or a different unit at a different horse power. No action was taken pending further review.

Bak reported that both of their rubber tire rollers were inoperable. Swanston Equipment and Ziegler, Inc. provided quotes for ten used units, ranging from \$30,000.00 to \$101,700.00, as well as the following quotes for new units:

<u>VENDOR</u>	<u>AMOUNT</u>
Swanston Equipment	\$138,200.00
Ziegler, Inc.	\$111,600.00 (2021)

Branstad moved, Miller seconded and the motion passed unanimously, to approve the purchase of two used 2020 pneumatic tired rollers from Swanston Equipment at \$64,000.00 with 582 hours and \$62,000 with 844 hours.

Bak reviewed a discussion with Tom Anderson requesting to pump water out of his gravel pit into the County's Helling pit in order to mine gravel that's under water. No action taken pending further review.

County Sheriff Jared Bergeman and Detention Administrator Julie Carr were present to discuss the use of Revenue Recapture to collect jail fees from inmates. They can go back six years and the outstanding balance in September was \$227,000. They usually only get back about \$7,000/year. It is a lot of work for small return. They requested to write off the uncollectible accounts. No action was taken pending an updated amount.

Bergeman requested to advertise a forfeited 2004 Trailblazer for sale on MinnBid.

Melheim moved, Branstad seconded and the motion passed unanimously, to approve the sale of the 2004 Chevrolet Trailblazer through MinnBid.

Melheim moved, Miller seconded and the motion passed unanimously, to approve issuing a tobacco license to the Darfur Lounge.

Pettersen moved, Westman seconded and the motion passed unanimously, to approve setting the Board of Appeal and Equalization for June 12 at 6:30 P.M.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve the 2022 Audit Engagement with the State Auditor’s Office.

Melheim moved, Miller seconded and the motion passed unanimously, to approve the 2023 Ditch Assessments as follows:

<u>DITCH NUMBER</u>	<u>ASSESSMENT</u>
CD #1	\$ 2,776.00
CD #4	\$ 2,808.00
CD #6	\$ 815.00
CD #62	\$ 2,982.00
CD #64	\$ 2,554.00
CD #65	\$ 1,047.00
CD #101	\$ 1,048.00
CD #102	\$ 1,364.00
JD #1 C & W	\$10,916.00
JD #5 B & W	\$ 4,608.00
JD #6 W & B	\$ 2,608.00
JD #12 W&C	\$ 2,924.00
JD #13	\$ 2,020.00
JD #13 W & B	\$ 2,094.00
JD #14	\$ 1,922.00
JD #14 B&W	\$ 3,882.00
JD #15	\$ 889.00
JD #23	\$ 1,501.00
JD #25 BE, M & W	\$ 930.00
JD #29	\$ 2,235.00
JD #31 W & M	\$ 654.00
JD #35 Upper	\$ 2,212.00
JD #35 SW	\$ 2,410.00
JD #35 SE	\$ 4,417.00
JD #36 BE & W	\$ 563.00
JD #48 BE, BR & W	\$ 658.00
JD #52 BE & W	\$ 326.00
JD #88 M & W	\$ 513.00

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve the training requests submitted by Ryan Visher, including the Preparedness Summit in Atlanta, Georgia which was covered 100% by grant funding.

Miller moved, Branstad seconded and the motion passed unanimously, to approve annual pay step increases for Melissa Cornelius, Anna Curry, Daniel Sandberg, Kyla Schlomann and Neil Wiederhoeft.

Melheim, moved, Branstad seconded and the motion passed unanimously, to approve the appointments of Dalton Riorden and Austin Forstner as Light Equipment Operators for the Public Works Department.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve increasing hours of Solid Waste Assistant Teri Hall's hours to 20 per week.

Pettersen moved, Melheim seconded and the motion passed 4 to 1 with Westman opposed, to approve hiring Scott Morell of Rebar Leadership to conduct a Team Dynamics project.

Commissioner Branstad invited members to the Climate Smart Communities event lead by Guido Wallraven on February 16 at the First Presbyterian Church in St. James.

Commissioner Miller reported on the VA Clinic Grand Opening he attended.

Branstad moved, Miller seconded and the motion passed unanimously, to adopt the following:

**RESOLUTION
APPROVING PURCHASE OF USED TRANSIT VEHICLE FOR FLEET**

WHEREAS, Watonwan County operates a transit system; and

WHEREAS, Watonwan County desires to purchase a used transit vehicle to be added to the transit system's fleet; and

WHEREAS, the vehicle cost is 100% local share funds from reserve; and

WHEREAS, Watonwan County staff has received a quote from a qualified vendor in response to a request for proposal,

WHEREAS, Watonwan County staff recommends purchasing a used transit vehicle from United Bus Sales for the reason of meeting all RFQ requirements and fleet consistency; and

NOW, THEREFORE, BE IT RESOLVED that Watonwan County Board of Commissioners hereby authorizes the purchase of one used transit bus from United Bus Sales in the approximate amount of \$31,299.00.

Melheim moved, Branstad seconded and the motion passed unanimously, to adjourn at 10:10.

Jim Pettersen, Chairman
Watonwan County Board

Lisa Schumann, Deputy Clerk
Watonwan County Board

ATTEST: Kelly Pauling
Watonwan County Auditor/Treasurer