

WATONWAN COUNTY BOARD
APRIL 4, 2023
9:00 A.M.

The Watonwan County Board of Commissioners met in regular session on April 4, 2023 at 9:00 A.M. in the Commissioners' Meeting Room of the Courthouse, City of St. James. The following Board members were present: Jim Branstad, Dillon Melheim, Bill Miller, Jim Pettersen and Scott Westman. The meeting was opened with the Pledge of Allegiance.

Branstad moved, Miller seconded and the motion passed unanimously, to approve the Agenda as amended.

Melheim moved, Branstad seconded and the motion passed unanimously, to approve the minutes of the March 21 regular meeting.

Paul Windschill, Paul Harris and Margaret Maire were present to discuss the Sertoma Food Stand at the Fairgrounds. They have been maintaining the stand over the years as best they could, but it needs some major repairs. The north and south doors need replacing, and boards are rotting on the countertop and benches. They can assist with painting and some minor work, but they felt a carpenter was needed for the major work. The estimated cost would be \$2,500. County Auditor/Treasurer/Coordinator Kelly Pauling requested to table action so she could research whether an appropriation could be made to Sertoma, or whether the County has to do the work.

County Sheriff Jared Bergeman was present to review quotes for a padded safety room in the jail. The following quotes were received for specialized toilet installation:

<u>VENDOR</u>	<u>AMOUNT</u>
Feder Mechanical	\$10,870.00
Vee Plumbing & Heating	\$ 6,910.50

Branstad moved, Melheim seconded and the motion passed unanimously, to approve accepting the quote of Vee Plumbing & Heating, Inc. in the amount of \$6,920.50 to perform the plumbing and toilet installation in the padded safety room of the jail.

Miller moved, Branstad seconded and the motion passed unanimously, to approve the Sheriff's and County Board Chair's signing of the Annual County Boat and Water Safety Grant Agreement with the State of Minnesota for funding in the amount of \$662.00.

Melheim moved, Pettersen seconded and the motion passed unanimously, to approve listing a forfeited 2010 Ford F150 for sale on MinnBid.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve payment of bills as audited and filed in the County Auditor/Treasurer's Office as follows by fund: General Fund—\$75,738.10; Solid Waste Fund—\$6,587.80; Soil & Water Conservation—\$151.78; Ditch Fund—\$8,475.00; and the Road and Bridge Fund—\$37,834.44; and to pay the General Fund Casey's Credit Card in the amount of \$1,169.65.

Melheim moved, Pettersen seconded and the motion passed unanimously, to approve issuing a Tobacco License to the City of Butterfield.

Miller moved, Branstad seconded and the motion passed unanimously, to approve issuing a Solid Waste Hauling License to Mathiowetz Construction.

Branstad moved, Miller seconded and the motion passed unanimously, to approve the training request submitted by Lisa Schumann.

Miller moved, Melheim seconded and the motion passed unanimously, to approve the appointment of Alysia Bolstad as a Dispatcher for the Sheriff's Department, dependent on successful background investigation.

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve the annual pay step increase for Cole Durheim.

Melheim moved, Branstad seconded and the motion passed unanimously, to approve the resignation of Michelle Knudson, Administrative Secretary for the Extension/VSO Offices.

Land Management Director David Haler and Feedlot Technician Jacob Van Ryswyk were present to review the 2022 Feedlot Annual Report.

Miller moved, Melheim seconded and the motion passed unanimously, to approve the Chairman's signing of the 2022 County Feedlot Officer (CFO) Annual Report.

Commissioners Branstad and Miller reported on the Minnesota Rural Counties meeting they attended.

Highway Maintenance Supervisor Rick Bak was present to review the following quotes for gravel:

<u>VENDOR</u>	<u>AMOUNT</u>
Minnesota Paving & Materials	\$10.00/ton
Holtmeier Construction	\$11.45/ton

Branstad moved, Melheim seconded and the motion passed unanimously, to approve accepting the quote of MPM in the amount of \$10.00/ton for the purchase of an estimated 15,000 tons of class 5 modified gravel.

The following quotes were received for cutting edges for summer road maintenance:

<u>VENDOR</u>	<u>AMOUNT</u>
Kris Engineering	\$10,858.50
H & L Mesabi	\$12,255.00
H & L Mesabi	\$12,750.00

Melheim moved, Miller seconded and the motion passed unanimously, to approve accepting the quote of Kris Engineering in the amount of \$10,858.50 for the purchase of motor grader cutting edges.

The following quotes were received for furnishing and installing materials for a padded safety room in the jail:

<u>VENDOR</u>	<u>AMOUNT</u>
Cornerstone Detention Products	\$34,500.00
Marathon Engineering Corporation	\$38,290.00

Branstad moved, Melheim seconded and the motion passed unanimously, to approve accepting the quote of Cornerstone Detention Products in the amount of \$34,500.00 for furnishing and installation of Padded Safety Room Material walls, floor and doors in the holding cell of the jail.

Pettersen moved, Miller seconded and the motion passed unanimously, to approve scheduling a special meeting for April 21 at 10:00 A.M. for review of the hydraulic study completed by ISG for CD #1.

Branstad moved, Melheim seconded and the motion passed unanimously, to adjourn at 10:20.

Jim Pettersen, Chairman
Watonwan County Board

Lisa Schumann, Deputy Clerk
Watonwan County Board

ATTEST: Kelly Pauling
Watonwan County Auditor/Treasurer