

WATONWAN COUNTY BOARD
APRIL 5, 2022
9:00 A.M.

The Watonwan County Board of Commissioners met in regular session on April 5, 2022 at 9:00 A.M. in the Commissioners' Meeting Room of the Courthouse, City of St. James. The following Board members were present: Jim Branstad, Dillon Melheim, Bill Miller, Jim Pettersen and Bob Rinne. The meeting was opened with the Pledge of Allegiance.

Pettersen moved, Branstad seconded and the motion passed unanimously, to approve the Agenda as amended.

Melheim moved, Miller seconded and the motion passed unanimously, to approve the minutes of the March 15 regular meeting.

County Sheriff Jared Bergeman was present and reported that they will need two squad vehicles in 2023. With the shortage of vehicles, the ordering window is only open for a couple weeks. Their preference is for the Tahoe due to the police-specific seats, and various other features. The following were available on the State bids list:

<u>VENDOR</u>	<u>MODEL</u>	<u>AMOUNT</u>
Dodge of Burnsville	2022 Dodge Durango	\$35,560.60
North Country GM	2022 Chevrolet Tahoe	\$36,966.88

Rinne moved, Branstad seconded and the motion passed unanimously, to approve accepting the State bid of North Country GM in the amount of \$36,966.88 each for the purchase of two 2022 Chevrolet Tahoe 4X4 PPV's. The higher quote was approved due to the options on the Tahoe.

Sheriff Bergeman requested approval to pay off the loan on a DWI forfeiture of a 2016 Ford F-150 and then to list it for auction.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve paying off the loan of balance of \$10,851.60 for the forfeited 2016 Ford F-150.

Melheim moved, Branstad seconded and the motion passed unanimously, to approve listing the 2016 Ford F-150 and a 2014 Ford Explorer for auction on Minnbid.

Sheriff Bergeman reviewed an award from MN Department of Natural Resources for Federal Boating Safety Supplemental Equipment Grant funds to purchase sonar and permanent buoys for the Long Lake swimming.

Miller moved, Pettersen seconded and the motion passed unanimously, to approve accepting the Federal Boating Safety Supplemental Equipment Grant funds in the amount of \$9,653.00.

The following quotes were received for sonar and buoys.

<u>VENDOR</u>	<u>SONAR</u>	<u>BUOYS</u>
Cabelas	\$4,559.97	
Scheels	\$4,529.97	
Roylan Buoys		\$1,230.20

Branstad moved, Melheim seconded and the motion passed unanimously, to approve accepting the quotes of Scheels in the amount of \$4,529.97 for the purchase of Helix sonar equipment and of Roylan Buoys in the amount of \$1,230.20 for the purchase of 4 buoys and attachments.

Melheim moved, Pettersen seconded and the motion passed unanimously, to approve payment of bills as audited and filed in the County Auditor/Treasurer's Office as follows by fund: General Fund—\$92,269.26; Solid Waste Fund—\$12,622.27; Ditch Fund—\$49,742.90; and the Road and Bridge Fund—\$39,794.29; and to approve payment of the following credit cards: General Fund—\$7,116.52; Solid Waste Fund—\$1,029.30; Road and Bridge Fund—\$438.39; Library Fund—\$250.16; Soil & Water Conservation—\$255.01.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve the Professional Services Agreement with Schneider Geospatial in the amount of \$3,312.00 for programing Beacon database to the connect with the new Tyler tax and CAMA system.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve the appointment of Commissioners Rinne and Pettersen to serve on the Canvassing Board on May 25 at 1:00.

Melheim moved, Miller seconded and the motion passed unanimously, to approve the Application for Exempt Permit for Godahl Recreation Association to conduct charitable gambling on a limited basis at the Godahl Recreation Center.

Miller moved, Pettersen seconded and the motion passed unanimously, to approve the 2022 Election Security Grant Agreement with the State of Minnesota for funding in the amount of \$22,415.00.

Rinne moved, Melheim seconded and the motion passed unanimously, to approve accepting an intergovernmental transfer of \$250.00 from Fieldon Township for purchase of a protective vest for K9 Officer Maya.

Miller moved, Branstad seconded and the motion passed unanimously, to approve the training requests of Kelly Pauling and Deb Grote.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve annual pay step increases for Adam Butler and Tessa Hall.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve the satisfactory completion of probationary period by Teresa Helland.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve the voluntary exchange of classifications and weekly hours of Butterfield Branch Library staff, with Rose Carsten reclassified as Branch Library Assistant and Monique Hoffmann-Urban reclassified as Branch Manager I.

Branstad moved, Pettersen seconded and the motion passed unanimously, to approve the appointment of Maeghan Gagnon to the position of Technical Services Coordinator.

Melheim moved, Rinne seconded and the motion passed unanimously, to acknowledge the dismissal of a probationary employee, and approve advertising for the position of Dispatcher.

Pettersen moved, Branstad seconded and the motion passed unanimously, to approve accepting the resignation of Eric Mundt from the position of Mechanic for the Public Works Department.

Miller moved, Branstad seconded and the motion passed unanimously, to approve the appointment of Dorothy Wolle to the Library Board.

Public Works Director Teal Spellman was present and requested approval to place Unit 11 up for auction.

Pettersen moved, Melheim seconded and the motion passed unanimously, to approve advertising the 1992 Ford F350 Flatbed for public auction on Minnbid.

Pettersen moved, Branstad seconded and the motion passed unanimously, to approve accepting the quote of Wheeler Lumber LLC in the amount of \$97,898 for the purchase of the remaining bridge material for Eagle's Nest River crossings using ARPA funds.

Spellman reviewed the only bid received for Seal Coat Aggregate, FA-2 Granite from Gordy Serbus & Sons Gravel in the amount of \$26.50/ton.

The following bids were received for bituminous material for sealing and fog sealing:

<u>VENDOR</u>	<u>AMOUNT</u>	
	<u>CRS-2P</u>	<u>CSS-1H</u>
MEIGS Paving		
Asphalts & Emulsions	\$685.00	\$385.00
Jebro, Inc.	\$776.62	\$401.62
Flint Hills Resources	\$596.00	\$278.00

Branstad moved, Miller seconded and the motion passed unanimously, to approve accepting the bid of Gordy Serbus & Sons Gravel LLC in the amount of \$26.50/ton for the purchase of 3,520 tons of FA-2 Granite for a total of \$93,280.00, and the bid of Flint Hills Resources in the amount of \$596.00/ton for the purchase of 498 tons of CRS-2P for a total of \$296,808.00, and \$278.00/ton for the purchase of 183 tons of CSS-1H for a total of \$50,874.00.

Branstad moved, Rinne seconded and the motion passed unanimously, to approve posting in-house for a temporary work out of class for Heavy Equipment Operator, and advertise either a temporary heavy or light dependent on the results of the in-house posting.

A Public Hearing was called to order at 10:00 regarding the redistricting plan. County Auditor/Treasurer/Coordinator Kelly Pauling reviewed the process. The City of Madelia would remain the same as District 1, but Districts 2, 3, 4 and 5 would be changed, resulting in the need for all incumbents to run in the 2022 election.

Pettersen moved, Melheim seconded and the motion passed unanimously, to adopt the following:

RESOLUTION TO REDISTRRICT

WHEREAS, the Board of Commissioners of the County of Watonwan, State of Minnesota, are aware that there was a change in precinct boundaries of the City of St. James, as result of the 2020

census, and that the present commissioner districts of Watonwan County comply with Minnesota Statutes 375.025; and

WHEREAS, the Board has diligently reviewed the available options in accordance with Minnesota Statutes, which require districts to meet the following criteria: 1) contiguous, as regular and compact in form as practicable, and 2) as equal in population as possible with no district more than 10 percent greater or less than the average population for a district, and 3) that a majority of the least populous districts must contain a majority of the County's population.

NOW, THEREFORE BE IT RESOLVED: the Board of Commissioners of Watonwan County hereby elect to redistrict the County Commissioner districts for the County of Watonwan in a manner represented in the map attached hereto and incorporated herein by reference; and

BE IT FURTHER RESOLVED: the commissioners in districts two, three, four and five will be elected at the general election on November 8, 2022. Commissioners elected in districts two and four shall serve terms of four years. Commissioners elected in districts three and five shall serve terms of two years. Commissioner representing district one will not be required to run until the current four-year term expires in 2024; and

BE IT FINALLY RESOLVED: the County Auditor/Treasurer/Coordinator is directed to file the redistricting plan with the County Auditor/Treasurer/Coordinator by May 3, 2022, to be effective on June 3, 2022, for the 2022 primary and general election and publish in the legal newspaper.

The commissioner districts shall consist of the following:

District One:

City of Madelia	2,396	21.29%
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District Two:

Townships of:

Antrim	266
Fieldon	207
Long Lake	339
Madelia	305
Rosendale	273
South Branch	249

Cities of:

Lewisville	204
Odin	123
Ormsby	<u>71</u>

District Total	2,037	18.10%
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District Three:

City of St. James Ward One	2,367	21.04%
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District Four:

City of St. James Ward Two	2,426	21.56%
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District Five:

Townships of:

Adrian	130
Butterfield	200
Nelson	237
Odin	165
Riverdale	283
St. James	248

Cities of:

Butterfield	601
Darfur	84
LaSalle	79

District Total	<u>2,027</u>	<u>18.01%</u>
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GRAND TOTAL	11,253	100.00%
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Chairman Rinne reported on the Rural Minnesota Energy Board meeting he attended.

Melheim moved, Pettersen seconded and the motion passed unanimously, to approve a Lease Agreement with Kari Bohnert for rental of the Fairgrounds Roller Rink Building for a vendor fair.

Branstad moved, Miller seconded and the motion passed unanimously, to approve the appointment Kelly Pauling, Julie Kelley, Gayle Culbertson, Lisa Schumann, Lisa Carlson, Joy Sing and Jeanne Burke to serve on the Absentee Ballot Board.

Pettersen moved, Melheim seconded and the motion passed unanimously, to adjourn at 10:15.

Bob Rinne, Chairman
Watonwan County Board

Lisa Schumann, Deputy Clerk
Watonwan County Board

ATTEST: Kelly Pauling
Watonwan County Auditor/Treasurer