



# Watowwan Soil & Water Conservation District Board of Supervisors – Meeting Minutes

**Tuesday, April 11, 2023**

**108 8<sup>th</sup> Street South, St. James, MN 56081**

The Watowwan Soil & Water Conservation District Board of Supervisors held their monthly meeting at the District Office in St. James, Minnesota on Tuesday, April 11, 2023.

The meeting was called to order by the Chairman Rich Enger at 8:31 am.

**SWCD Members Present:** Chairman, Rich Enger  
Vice Chairman, Noren Durheim  
PR & I, Bret Braaten  
Secretary, Steve Sodeman

**Others Present:** Land Management Director, Dave Haler  
Solid Waste Administrator / Assistant Zoning Administrator, Kyla Schlomann  
SWCD Assistant Manager, Carrie Schultz  
District Technician I, Laura Quiring  
District Technician II, Jacob VanRyswyk  
PF Biologist, Jacob Dearborn  
County Commissioner, Dillon Melheim

## AGENDA

Motion by Braaten, second by Durheim to approve the April 11, 2023 amended agenda.

Affirmative: Braaten, Durheim, Enger, and Sodeman

Opposed: None Motion carried

## MEETING MINUTES

Motion by Durheim, second by Braaten to approve the March 14, 2023 meeting minutes as presented.

Affirmative: Braaten, Durheim, Enger, and Sodeman

Opposed: None Motion carried

## FINANCIAL & ACCOUNTING

**Treasurer's Report:** discussion on treasurer's report.

### **Bills to Pay:**

Motion by Durheim, second by Braaten to approve payment of the bills in the amount of \$2,327.88.

Affirmative: Braaten, Durheim, Enger, and Sodeman

Opposed: None Motion carried

**Supervisor Per Diem:**

Date	Meeting Attended	Rich Enger	Noren Durham	Bret Braaten	Steve Sodeman	Jordan Bergeman
2/17/2023	GBERBA Exec	X				
3/13/2023	Cover Crop Tour	X	X			
3/14/2023	March SWCD Board Meeting	X	X		X	
3/17/2023	GBERBA Policy	X				
3/21/2023	TSA Meeting		X			
4/11/2023	April SWCD Board Mtg	X	X		X	

Motion by Durham, second by Braaten to approve supervisors per diem as presented.

Affirmative: Braaten, Durham, Enger, and Sodeman

Opposed: None Motion carried

**BOARD REPORTS**

**Greater Blue Earth River Basin Alliance (GBERBA):** update from Enger & Schultz

**MASWCD Area VI:** Update from Schultz on Managers meeting

**South Central TSA:** Update from Durham. Currently full staffed with 4 engineers

**Commissioner Report:** still looking for an Engineer. CD 1 public meeting will be 4/21/23

**SWCD ACTION ITEMS / BUSINESS ITEMS**

**GBERBA Contract Amendments:**

- A. Contract: WBIF-WW-21-83-07  
 Original Estimate cost: \$13,760.00  
 Original cost share: \$11,696.00  
 Funding: WWIMP Grant 41  
 Practice: 638 Water and Sediment Control Basin (1)  
 New Estimate cost: \$18,121.00  
 New cost share: \$15,402.85  
 Reason: Pricing came in higher than expected. During the time the estimated cost was generated and when bids came in the cost of materials and contractor cost had significantly increased
- B. Contract: WBIF-WW-21-83-08  
 Original Estimate cost: \$30,047.00  
 Original cost share: \$25,539.95  
 Funding: WWIMP Grant 41  
 Practice: 638 Water and Sediment Control Basin (3)  
 New Estimate cost: \$38,398.00  
 New cost share: \$32,638.30  
 Reason: Pricing came in higher than expected. During the time the estimated cost was generated and when bids came in the cost of materials and contractor cost had significantly increased
- C. Contract: WBIF-WW-21-83-09  
 Original Estimate cost: \$36,364.00  
 Original cost share: \$30,909.40  
 Funding: WWIMP Grant 41  
 Practice: 638 Water and Sediment Control Basin (4)  
 New Estimate cost: \$47,429.00

New cost share: \$40,314.65

Reason: Pricing came in higher than expected. During the time the estimated cost was generated and when bids came in the cost of materials and contractor cost had significantly increased

**D. Contract: WBIF-WW-21-83-11**

Original Estimate cost: \$31,380.00

Original cost share: \$26,673.00

Funding: WWIMP Grant 41

Practice: 638 Water and Sediment Control Basin (1)

New Estimate cost: \$42,340.90

New cost share: \$35,989.77

Reason: Pricing came in higher than expected. During the time the estimated cost was generated and when bids came in the cost of materials and contractor cost had significantly increased

**E. Contract: WBIF-WW-21-83-12**

Original Estimate cost: \$27,284.00

Original cost share: \$23,191.40

Funding: WWIMP Grant 41

Practice: 638 Water and Sediment Control Basin (2)

New Estimate cost: \$35,968.30

New cost share: \$30,573.06

Reason: Pricing came in higher than expected. During the time the estimated cost was generated and when bids came in the cost of materials and contractor cost had significantly increased

Motion by Braaten, second by Durham to approve amending the above listed contracts:

WBIF-WW-21-83-07, WBIF-WW-21-83-08, WBIF-WW-21-83-09, WBIF-WW-21-83-11, WBIF-WW-21-83-12.

Affirmative: Braaten, Durham, Enger, and Sodeman

Opposed: None Motion carried

## **SWCD PROGRAM UPDATES & REPORTS**

### **Staff Agency Reports:**

WCA LGU: Nothing from Bucklin, Schломann mentioned they are working with him to set up a time to meet at the Golf Course to discuss the potential installation of a berm.

Farm Bill Biologist: Verbal Report

NRCS District Conservationist: No Report

SWCD Assistant Manager: Verbal Report

District Technician I: Verbal Report.

District Technician II: Verbal Report

BWSR: No Report – Jill on Maternity leave until July

**UPCOMING MEETINGS & EVENTS**

5/9/2023	SWCD Board	Staff/Supervisors
4/14/2023	GBERBA Exec	Rich
5/12/2023	GBERBA Policy	Staff

Motion by Braaten, second by Sodeman to approve the upcoming meetings as listed above.

Affirmative: Braaten, Durham, and Sodeman

Opposed: None Motion carried

**OTHER BUSINESS:** None

**ADJOURNMENT**

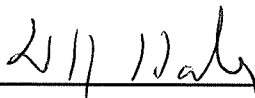
Motion by Braaten, second by Sodeman to adjourn at 9:20 am.

Affirmative: Braaten, Durham, and Sodeman

Opposed: None Motion carried

**Next Regular SWCD Board Meeting will be on Tuesday, May 9, 2023 at 8:30 am at the District Office.**

  
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**District Supervisor**

  
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**District Administrator**