

MEETING MINUTES
WATONWAN COUNTY HUMAN SERVICES
June 22, 2022

1. CALL TO ORDER.

The Watonwan County Human Services Board of Commissioners met in regular session on June 22, 2022 at **8:59 A.M.**, at the Community Room of the Watonwan County Human Services Building, City of St. James. The meeting was called to order by Chair, Bill Miller.

PLEDGE OF ALLEGIANCE

ROLL CALL – The following committee members were present at today’s meeting, Chair, Bill Miller, Commissioners, Jim Pettersen, Jim Branstad, Dillon Melheim, and Bob Rinne; Citizen’s Representatives Dr. Nicolas Castillo and Ted Hedberg, Naomi Ochsendorf and Support Services Supervisor, Erin Marks.

2. REVIEW OF MINUTES of the **May 18, 2022**, regular Human Services Board meeting and the **May 24, 2022**, special session Human Services Board meeting. Petersen motioned, Branstad seconded and the motion passed unanimously to approve both sets of minutes as presented.

3. CORRECTIONS/REVISIONS/ADDITIONS to agenda – so noted

4. APPROVAL of the amended agenda – Branstad motioned, Miller seconded and the motion carried unanimously to approve the agenda as amended.

5. NEXT REGULAR BOARD MEETING will be Wednesday, **July 20, 2022** at **9:00 A.M.**
(Location: Watonwan County Human Services, Community Room, 715 2nd Ave. S., St. James.)

6. ADULT SOCIAL SERVICES PRESENTATION – Amy Pluym

- Adult Social Services Supervisor, Amy Pluym, was present at today’s meeting to give an update on the programs in the Adult Social Services department.
- Local Mental Health Advisory Council (**LAC**) **update**.
 - Reviewed the gaps and needs identified by the LAC including: Community Education, overall need for mental health services including Adult Rehabilitative Mental Health Services (ARMHS) and Children’s Therapeutic Services and Supports (CTSS), need for chemical dependency services and the need for supports for retiring individuals.
 - Encouraged the commissioners to have a representative on the LAC board. Citizen Representative, Castillo was identified as a possible candidate.
- Consumer Support Grant Program (**CSP**) **review**.
 - Grant dollars will be utilized to cover staffing costs for the Community Support Program and the Forever Friends Clubhouse.
 - Pluym provided update on the mental health service plan including upcoming training to law enforcement and outreach to the jail.

7. DIRECTOR DISCUSSION / UPDATES - Naomi Ochsendorf

- The monthly program data and a financial outlook, year-to-date, was shared and reviewed.
- Provided an update related to positive COVID-19 cases in the county in May. Vaccine efforts have restarted within the public health unit.

- Update on next steps related to the opioid settlement allocation. Efforts to establish a stakeholders meeting(s) to develop plans for the distributed funds.
- Update on the children’s mental health regional response. A coordinator was hired for the next 6-months to organize and develop plans.

8. PERSONNEL

- Hedberg motioned, Melheim seconded and the motion passed unanimously to approve the **Pay for Performance** of:
 - County Agency Social Worker, **Mary Colbenson**
 - County Agency Social Worker, **Julia Hoffman**
 - Financial Worker, **Randee Nelson**
 - Child Support Officer, **Melissa Raddatz**

9. COMMITTEE and MEETING REPORTS

- **SCHSAC** (State Community Health Services Advisory Committee) – *Melheim N/A*
- **VFC** (Visions for Families and Communities) Collaborative – *Hedberg and Branstad N/A*
- **Immtrack** (Regional Immunization Registry) Joint Powers Board – *Pettersen*
 - It was noted that since the start of COVID-19 pandemic, the Measles, Mumps, and Rubella (MMR) vaccination rates are down 12%.
- **Brown County Evaluation Center** – *Rinne N/A*
- **Enterprise North Inc.** – *Pettersen N/A*
- **MRCI** (Managed Resources Connections Inc.) Board of Directors – *Miller N/A*
- **CHS** (Community Health Services) Advisory Board – *Hedberg N/A*

10. STAFF TRAINING / DEVELOPMENT

- Board: *N/A*
- Director: *N/A*
- Staff: *N/A*

11. MONTHLY FINANCIAL CLAIMS

- Petersen moved, Branstad seconded and the motion carried unanimously to approve the regular **monthly claims** and the **monthly credit card payments**, as presented:
 - Auditor Warrants, in the amount of **\$17,278.25**, paid on **5-26-2022**
 - Auditor Warrants, in the amount of **\$2,217.89**, paid on **6-1-2022**
 - Auditor Warrants, in the amount of **\$17,024.29**, paid on **6-10-2022**
 - Auditor Warrants, in the amount of **\$100.00** paid on **6-21-2022**
 - SSIS Warrants, in the amount of **\$142,298.99**, paid on **6-23-2022**
 - Commissioner Warrants, in the amount of **\$66,454.92**, paid on **6-28-2022**
 - Monthly Credit Card payments, in the amount of **\$3,287.35**

12. CONTRACTS/AGREEMENTS/POLICY:

- Miller moved, Branstad seconded and the motion carried unanimously to approve the **Clinical Supervision and Program Management Services** agreement with **Jamie Rieser** from July 1, 2022 through December 31, 2022.
- Melheim moved, Castillo seconded and the motion carried unanimously to approve the 2022 – 2024 Family Planning Special Project (**FPSP**) **Pharmacy agreements** with the following providers:
 - Allina Health New Ulm Pharmacy

- HyVee Pharmacy – New Ulm
 - Lewis Family Drug LLC Pharmacy
 - Madelia Health – Lake Crystal Pharmacy
 - Peterson Pharmacy
 - Randy’ Family Drug Pharmacy
- Branstad moved, Petersen seconded and the motion carried unanimously to approve the 2022 – 2024 Family Planning Special Project (**FPSP**) **Clinical Services agreements** with the following providers:
 - Madelia Health
 - New Ulm Medical Center
 - Sleepy Eye Medical Center
- Melheim moved, Miller seconded and the motion carried unanimously to approve the State Fiscal Year (**SFY**) **2023 Housing Support Agreements – Group Settings**, with the following providers:
 - Community Options & Resources
 - Good Samaritan Society – BrandtRidge
 - REM Heartland, Inc. – Amberfield, Apt 1
 - REM Heartland, Inc. – Amberfield, Apt 2
- Miller moved, Miller seconded and the motion carried unanimously to approve the **2022 – 2023 Semi-Independent Living Services** for the following providers:
 - Community Options & Resources
 - REM Heartland, Inc.
- Branstad moved, Castillo seconded and the motion carried unanimously to approve **Policy No. 47 – Public Health Tuition Assistance Program**. This is a temporary policy, that will end June 2024, that was put in place that will focus on workforce development, dependent upon grant funding.
- Petersen moved, Branstad seconded and the motion carried unanimously to approve the notice of Collaborative **Dissolution** being sent to MN Department of Human Services in regards to the dissolution of the **Three Counties for Kids (3C4Ks) Mental Health Collaborative**. Term will end on June 30, 2022.

13. OTHER:

- Miller moved, Branstad seconded and the motion carried unanimously to grant permission to accept a **\$596.00 donation** from **Lance and Tyrah Seidl**, owners of Resilient – St. James. This donation is earmarked for mental health awareness and will be utilized by the Local Mental Health Advisory Council (**LAC**).

14. SDJOURNED

- Having no additional business, Melheim motioned, Petersen seconded and the motion carried unanimously to adjourn the meeting at 10:29 A.M.

Respectfully submitted,

Erin Marks, Support Services Supervisor

Dated: 7/20/2022

Bill Miller, County Commissioner – Chair

Dated: 7/20/2022