



## Watonwan Soil & Water Conservation District

### Board of Supervisors – Meeting Minutes

Tuesday, September 13, 2022

108 8<sup>th</sup> Street South, St. James, MN 56081

The Watonwan Soil & Water Conservation District Board of Supervisors held their monthly meeting at the District Office in St. James, Minnesota on Tuesday, September 13, 2022.

The meeting was called to order by the Chairman Rich Enger at 8:38 am.

**SWCD Members Present:** Chairman, Rich Enger  
Vice Chairman, Noren Durham  
Secretary, Steve Sodeman  
PR&I, Bret Braaten

**Others Present:** Land Management Director, Dave Haler  
Solid Waste Administrator / Assistant Zoning Administrator, Kyla Schlomann  
District Technician I, Laura Quiring  
District Technician II, Jacob VanRyswyk  
County Commissioner, Dillon Melheim

#### AGENDA

Motion by Braaten, second by Durham to approve the September 13, 2022 amended agenda.

Affirmative: Braaten, Durham, Enger, and Sodeman

Opposed: None Motion carried

#### MEETING MINUTES

Motion by Durham, second by Braaten to approve the August 9, 2022 meeting minutes as presented.

Affirmative: Braaten, Durham, Enger, and Sodeman

Opposed: None Motion carried

#### FINANCIAL & ACCOUNTING

**Treasurer's Report:** Discussion was had on how things are looking with the budget so far this year.

#### **Bills to Pay:**

Motion by Braaten, second by Durham to approve paying bills as presented in the amount of \$46,015.57.

Affirmative: Braaten, Durham, Enger, and Sodeman

Opposed: None Motion carried

**Supervisor Per Diem:** Submitted in August

## **BOARD REPORTS**

**Greater Blue Earth River Basin Alliance (GBERBA):** Update from Enger

**MASWCD Area VI:** No update

**South Central TSA:** Meeting is coming up next week.

**Commissioner Report:** JD 11 meeting coming up.

## **SWCD ACTION ITEMS / BUSINESS ITEMS**

Motion by Braaten, second by Durham to move the December SWCD meeting to Monday December 19, 2022 due to the 2<sup>nd</sup> Tuesday conflicting with MASWCD Annual Convention.

Affirmative: Braaten, Durham, Enger and Sodeman

Opposed: None Motion carried

### **Approval of Local Capacity Grant Well Decommissioning Contracts:**

**A.** Contract: 20-LCG-AW-02

Estimate cost: \$875.00

50% up to \$500.00 cost share: \$437.50

Funding: FY20 Local Capacity Grant

Practice: 351 Well Decommissioning

Motion by Braaten, second by Durham to approve the Well Decommissioning contracts as listed above.

Affirmative: Braaten, Durham, Enger and Sodeman

Opposed: None Motion carried

### **Approval of GBERBA Well Decommissioning Contracts:**

**A.** Contract: WBIF-WW-21-83-25

Estimate cost: \$1200.00

50% up to \$1,000.00 cost share: \$600.00

Funding: WWIMP Grant 41

Practice: 351 Well Decommissioning

Motion by Durham, second by Braaten to approve the Well Decommissioning contracts as listed above.

Affirmative: Braaten, Durham, Enger and Sodeman

Opposed: None Motion carried

**B.** Contract: WBIF-WW-21-83-26

Estimate cost: \$895.00

50% up to \$1,000.00 cost share: \$447.50

Funding: WWIMP Grant 41

Practice: 351 Well Decommissioning

Motion by Braaten, second by Durham to approve the Well Decommissioning contracts as listed above.

Affirmative: Braaten, Durham, Enger and Sodeman

Opposed: None Motion carried

### **BWSR Academy:**

Motion by Braaten, second by Durham to staff registration for 2022 BWSR Academy.

Affirmative: Braaten, Durham, Enger and Sodeman

Opposed: None Motion carried

**FY23 Local Capacity and Buffer Grant Agreement:**

Motion by Durham, second by Braaten to approve signing and accepting the FY2023 Local Capacity and Buffer Grant Agreement.

Affirmative: Braaten, Durham, Enger and Sodeman  
Opposed: None Motion carried

**Approval of GBERBA Project Contracts:**

**A. Contract: WBIF-WW-21-83-13**

Original Estimate cost: \$16,740.00

Original cost share: \$14,299.00

Funding: WWIMP Grant 41

Practice: Grassed waterway 2

New Estimate cost: \$21,425.80

New cost share: \$18,211.93

Reason: Pricing came in higher than expected. During the time the estimated cost was generated and when bids came in the cost of materials and contractor cost had significantly increased

Motion by Braaten, second by Durham to approve amended project contract listed above.

Affirmative: Bergeman, Braaten, Durham, Enger and Sodeman  
Opposed: None Motion carried

**SWCD PROGRAM UPDATES & REPORTS**

**Staff Agency Reports:**

WCA LGU: No Report

Farm Bill Biologist: Vacant Position – job has been offered, waiting to hear if it was accepted

NRCS District Conservationist: No Report

SWCD Assistant Manager: Written Report

District Technician I: Verbal Report.

District Technician II: Verbal Report

BWSR: No Report

**UPCOMING MEETINGS & EVENTS**

10/11/2022	SWCD Board	Staff/Supervisors
9/23/2022	GBERBA Policy	
9/28/2022	GBERBA Tech	
9/22/22	SCTSA	Noren

Motion by Braaten, second by Bergeman to approve the upcoming meetings as listed above.

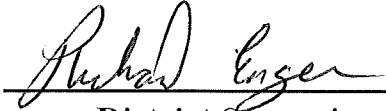
Affirmative: Braaten, Durham, Enger, and Sodeman  
Opposed: None Motion carried

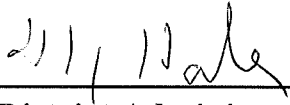
**OTHER BUSINESS:** None

**ADJOURNMENT**

Meeting was adjourned by Chairman Enger at 9:47am

**Next Regular SWCD Board Meeting will be on Tuesday, October 11, 2022 at 8:30 am at the District Office.**

  
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**District Supervisor**

  
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**District Administrator**