

MEETING MINUTES
WATONWAN COUNTY HUMAN SERVICES
September 21, 2022

1. CALL TO ORDER.

The Watonwan County Human Services Board of Commissioners met in regular session on September 21, 2022 at **9:00 A.M.**, at the Community Room of the Watonwan County Human Services Building, City of St. James. The meeting was called to order by Vice Chair, Dillon Melheim.

PLEDGE OF ALLEGIANCE

ROLL CALL – The following committee members were present at today’s meeting, Vice Chair, Dillon Melheim, Commissioners, Jim Pettersen, Jim Branstad, and Bob Rinne; Citizen’s Representatives Dr. Nicolas Castillo and Ted Hedberg, Naomi Ochsendorf and Support Services Supervisor, Erin Marks. Absent: Chair, Bill Miller

- 2. REVIEW OF MINUTES** of the **August 17, 2022**, regular Human Services Board meeting. Branstad motioned, Pettersen seconded and the motion passed unanimously to approve the minutes as presented.

- 3. CORRECTIONS/REVISIONS/ADDITIONS** to agenda – so noted

- 4. APPROVAL** of the agenda – Rinne motioned, Melheim seconded and the motion carried unanimously to approve the agenda as amended.

- 5. NEXT REGULAR BOARD MEETING** will be Wednesday, **October 19, 2022** at **9:00 A.M.**
(Location: Watonwan County Human Services, Community Room, 715 2nd Ave. S., St. James.)

6. PUBLIC HEALTH PRESENTATION – Michele Johnson and Jodie Sletta

- Health Services Program Aide, Michele Johnson and Public Health Nurse, Jodie Sletta were present at today’s meeting to give an update, on behalf of Barbara Salmela-Lind, Community Health Services Manager, on all of the county’s public health programs.

7. DIRECTOR DISCUSSION / UPDATES - Naomi Ochsendorf

- The monthly program data and a financial outlook, year-to-date, was reviewed.
- Ochsendorf reviewed the 2022 – 2023 Children’s Mental Health Residential Services **Third Path Allocation** and wanted to have a discussion on whether or not to accept this allocation for 2023. She is recommending that we deny the allocation because of the high cost to the county.
- Ochsendorf wanted to recognize County Agency Social Worker, **Katy Goldschmidt**, and the **100% accuracy** of the recently completed **Ucare and BluePlus audit**.
- There was a review of the 2020 spending on behalf of Watonwan County Human Services per the Department of Human Services **Cost Report**.
- An overview of **Children’s Mental Health Continuum of Care** was given.

8. PERSONNEL

- Pettersen motioned, Hedberg seconded and the motion passed unanimously to approve the **Pay for Performance** of:

- **Sandra Cuellar**, Office Support Specialist
 - **Karen Oviedo Ortega**, Public Health Nurse
 - **Katy Sturm**, County Agency Social Worker
- Branstad motioned, Rinne seconded and the motion passed unanimously to approve the **Probationary Appointment** of:
 - **Desiree Garibay**, Eligibility Worker
 - **Jodell Wright-Sletta**, Public Health Nurse

9. COMMITTEE and MEETING REPORTS

- **SCHSAC** (State Community Health Services Advisory Committee) – *Melheim N/A*
- **VFC** (Visions for Families and Communities) Collaborative – *Hedberg and Branstad N/A*
- **Immtrack** (Regional Immunization Registry) Joint Powers Board – *Pettersen N/A*
- **Brown County Evaluation Center** – *Rinne N/A*
- **Enterprise North Inc.** – *Pettersen N/A*
- **MRCI** (Managed Resources Connections Inc.) Board of Directors – *Miller N/A*
- **CHS** (Community Health Services) Advisory Board – *Hedberg*
 - Covered Statewide Health Improvement Plan (SHIP) goals, focusing on tobacco free communities.
 - Grant money was requested for bike trail signage in Blue Earth County and Minnesota Healthy Eating signage for the city of Kiester.

10. STAFF TRAINING / DEVELOPMENT

- Board: *N/A*
- Director: *N/A*
- Staff: Branstad moved, Pettersen seconded and the motion carried unanimously to approve the following trainings for Barbara Salmela-Lind, Community Health Services Manager:
 - Local Public Health Advisory (LPHA) conference, September 15-16.
 - State Community Health Services Advisory Committee (SCHSAC) Retreat, October 6-7.

11. MONTHLY FINANCIAL CLAIMS

- Rinne moved, Branstad seconded and the motion carried unanimously to approve the regular **monthly claims** and the **monthly credit card payments**, as presented:
 - Auditor Warrants, in the amount of **\$17,623.98**, paid on **8-19-2022**
 - Auditor Warrants, in the amount of **\$16,526.45**, paid on **9-2-2022**
 - Auditor Warrants, in the amount of **\$100.00**, paid on **9-14-2022**
 - Auditor Warrants, in the amount of **\$30,874.21**, paid on **9-16-2022**
 - SSIS Warrants, in the amount of **\$111,727.29**, paid on **9-22-2022**
 - Commissioner Warrants, in the amount of **\$29,079.88**, paid on **9-27-2022**
 - Monthly Credit Card payments, in the amount of **\$5,987.45**

12. CONTRACTS/AGREEMENTS/POLICY:

- Branstad motioned, Hedberg seconded and the motion carried unanimously to **deny** the **2023 Children’s Mental Health Residential Services Third Path Allocation**.

13. OTHER:

- Collections Officer, Katherine Petty, was present at today’s meeting to inform the board of a current Medical Assistance Estate Probate that will require selling a home and collectible items within the home. Petty will be using local resources and MinnBid to sell the valuable items within the home and wanted the board to be informed of that.
- Branstad gave an overview of the very successful United Cultures : Multicultural Fiesta event that was held in St. James on September 17, 2022.
- Melheim motioned, Petersen seconded and the motion carried unanimously to grant permission to auction the following items on MinnBid:
 - 2 medical grade refrigerators
 - 2 medical baby scales

14. ADJOURNED

- Having no additional business, Rinne motioned, Petersen seconded and the motion carried unanimously to adjourn the meeting at 10:22 A.M.

Respectfully submitted,

Erin Marks, Support Services Supervisor

Dated: 10/19/2022

Bill Miller, County Commissioner – Chair

Dated: 10/19/2022