

WATONWAN COUNTY BOARD
NOVEMBER 1, 2022
9:00 A.M.

The Watonwan County Board of Commissioners met in regular session on November 1, 2022 at 9:00 A.M. in the Commissioners' Meeting Room of the Courthouse, City of St. James. The following Board members were present: Jim Branstad, Dillon Melheim, Bill Miller and Bob Rinne. Absent: Jim Pettersen. The meeting was opened with the Pledge of Allegiance.

Melheim moved, Miller seconded and the motion passed unanimously, to approve mileage and per diem for Board members to attend the Incident Command Training on November 2.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve the Agenda as amended.

Chief Deputy Sheriff Mark Slater was present and reviewed the quote of Alpha Wireless for the purchase of 11 Motorola radios at \$98,879.00. Prices would be increasing in 2023 so it was recommended to purchase them in 2022 using ARPA funds. The current radios are at end-of-life and need to be replaced, and encryption would soon be required by the FBI.

Miller moved, Melheim seconded and the motion passed unanimously, to approve accepting the quote of Alpha Wireless Communications in the amount of \$98,879.00 plus programming of \$550.00 for the purchase of 11 Motorola radios and accessories with the use of ARPA funds.

Chief Deputy Slater reviewed the following quotes for a desk for third Dispatch station to be located in the basement as a backup.

<u>VENDOR</u>	<u>AMOUNT</u>
Uline	\$1,260.00
Evodesk	\$2,386.85

Branstad moved, Rinne seconded and the motion passed unanimously, to approve accepting the quote of Uline in the amount of \$1,260.00 for the purchase of an adjustable height desk for Dispatch.

Highway Maintenance Supervisor Rick Bak was present to review the following quotes for bituminous patching:

<u>VENDOR</u>	<u>AMOUNT</u>
Nielson Blacktopping	\$13,816.00
M.R. Paving & Excavating	\$19,665.00

Miller moved, Melheim seconded and the motion passed unanimously, to approve accepting the quote of Nielson Blacktopping in the amount of \$13,816.00 for bituminous patching on CSAH 26 and CSAH 13.

County Auditor/Treasurer/Coordinator Kelly Pauling reported that State bids for pick-ups will open on November 7. Public Works had one was budgeted for 2022 and two for 2023, for a total budget of \$130,000. She requested authorization to purchase three pick-ups from the State bid list when it opened.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve purchasing three pickups up to \$130,000.00 from the State bid when available.

Discussion was held regarding the shortage of drivers for snow removal. The hiring of temporary workers would be pursued.

Melheim moved, Miller seconded and the motion passed unanimously, to approve the minutes of the October 18 regular meeting.

Miller moved, Rinne seconded and the motion passed unanimously, to approve payment of bills as audited and filed in the County Auditor/Treasurer's Office as follows by fund: General Fund—\$91,239.87; Solid Waste Fund—\$8,511.68; Agency Fund—\$215.00; and the Road and Bridge Fund—\$13,200.35; and to approve the September Disbursements listing as reviewed.

Melheim moved, Branstad seconded and the motion passed unanimously, to appoint Commissioner Jim Pettersen and Kim Crowley to the Election Canvassing Board on November 15 at 8:30 A.M.

County Auditor/Treasurer/Coordinator Pauling reviewed the process and parcels for tax forfeiture.

Melheim moved, Branstad seconded and the motion passed unanimously, to adopt the following:

RESOLUTION

BE IT RESOLVED, that the listing of all parcels of tax-forfeited land on the List of Tax Forfeited Land for Public Sale that follows have been classified as nonconservation land; that the basic sale price of each parcel, be approved and authorization for a public sale of this land be granted.

LIST OF TAX-FORFEITED LAND

<u>PARCEL ID NUMBER/ADDRESS</u>	<u>BASIC SALE PRICE</u>	<u>ASSESSMENTS BEFORE FORFEITURE</u>
---------------------------------	---------------------------------	--

CITY OF DARFUR

<u>14.100.0030</u> (308 2 nd St N) Lot One (1) and North Forty-five (45) feet of Lot Two (2), Block Two (2), Original Plat, City of Darfur, Watonwan County, Minnesota.	\$ 500.00	\$ 488.76
--	-----------	-----------

CITY OF MADELIA

17.027.0810

\$ 1.00

\$ 0.00

That part of the Southwest Quarter of the Northeast Quarter of Section 27, Township 107, Range 30, Watonwan County, Minnesota, described as follows: Commencing at a point 66.00 feet East and 208.71 feet South of a stone monument located on the west side of Center Avenue South and Fifth Street SW; thence South 89° 54' 16" East 386.27 feet to the highway right-of-way line of Old Highway #60; thence South 68° 05' 20" West along the highway right-of-way-line 380.87 feet; thence North 19° 48' 30" West 97.12 feet; thence North 51.40 feet to the point of beginning, EXCEPTING THEREFROM that part of the above described parcel lying west of the following described line: Commencing at the Southeast corner of the West 62 feet of Lot D of Haynes Plat to the Village (now City) of Madelia, Watonwan County Minnesota; thence on the southerly extension of the East line of the West 62 feet of Lot D of Haynes Plat to the North right of way line of Old Highway #60.

All located in the City of Madelia, County of Watonwan, State of Minnesota.

CITY OF ST JAMES

20.151.1380 (923 5th St N)

\$ 100.00

\$1,454.74

Lot One (1), and the North Half (N ½) of Lot Two (2), in Block Fifteen (15) of Armstrong's Park Addition to the City of St. James, Watonwan County, Minnesota.

20.179.0040 (1112 1st Ave S)

\$1,000.00

\$ 0.00

All of Lot One (1) of Bertholet's Subdivision of Government Lots Twelve (12) and Thirteen (13) lying in Section Eighteen (18), Township One Hundred Six (106), Range Thirty-one (31), lying South of State Road No. 3, as now located, and all of Lot Two (2) of Bertholet's Subdivision of Government Lots Twelve (12) and Thirteen (13) in Section Eighteen (18), Township One Hundred Six (106), Range Thirty-one (31), excepting from said Lots One (1) and Two (2) the East 691 feet and West 446.5 feet, Watonwan County, Minnesota.

Miller moved, Rinne seconded and the motion passed unanimously, to adopt the following:

RESOLUTION

BE IT RESOLVED, that the listing of all parcels of tax-forfeited land on file with the Watonwan County Auditor's Office have been classified as non-conservation land; that the basic sale price of each parcel, be approved and authorization for a public sale of this land be granted; pursuant to M. S. 282.01; that the sale be held at 3:00 P. M., November 28, 2022 by the Watonwan County Auditor/Treasurer in the commissioner's room of the Watonwan County Courthouse and that all sales shall be final and paid in full on the date of the sale.

BE IT FURTHER RESOLVED, That the conditions and terms of the public sale be as described in the list that follows:

All parcels are offered at public auction and sold to the highest bidder. The minimum bid acceptable is the basic sale price that is shown on the list of tax-forfeited land. The basic sale price is equal to the appraised value or the appraised value plus any extra charges for special assessments levied after forfeiture or for hazardous waste control. The amount of special assessments levied before forfeiture and canceled at forfeiture which exceed the basic selling price less forfeiture costs may be reassessed by the municipality.

A 3% surcharge for the state assurance account will be collected at the time of the sale. The following extra fees will be collected when the basic sale price is paid in full: a state deed fee of \$25, a deed filing fee of \$ 46.00, and a state deed tax fee equal to a \$1.65 or 0.33% of the basic sale price over \$3,000. All sales are for cash on the date of sale.

LIST OF TAX-FORFEITED LAND

<u>PARCEL ID NUMBER/ADDRESS</u>	<u>BASIC SALE PRICE</u>	<u>ASSESSMENTS BEFORE FORFEITURE</u>
---------------------------------	---------------------------------	--

CITY OF DARFUR

<u>14.100.0030</u> (308 2 nd St N)	\$ 500.00	\$488.76
---	-----------	----------

Lot One (1) and North Forty-five (45) feet of Lot Two (2), Block Two (2), Original Plat, City of Darfur, Watonwan County, Minnesota.

CITY OF ST JAMES

<u>20.179.0040</u> (1112 1 st Ave S)	\$1,000.00	\$ 0.00
---	------------	---------

All of Lot One (1) of Bertholet’s Subdivision of Government Lots Twelve (12) and Thirteen (13) lying in Section Eighteen (18), Township One Hundred Six (106), Range Thirty-one (31), lying South of State Road No. 3, as now located, and all of Lot Two (2) of Bertholet’s Subdivision of Government Lots Twelve (12) and Thirteen (13) in Section Eighteen (18), Township One Hundred Six (106), Range Thirty-one (31), excepting from said Lots One (1) and Two (2) the East 691 feet and West 446.5 feet, Watonwan County, Minnesota.

Melheim moved, Miller seconded and the motion passed unanimously, to approve the training request submitted by Karla Doll.

Miller moved, Branstad seconded and the motion passed unanimously, to approve annual pay step increases for Virgil Goltz, Richard Reckow, Julie Kelley, Gayle Culbertson and Kristine Jaycox.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve the promotion of Melissa Haseman to the position of Assistant Library Director.

Branstad moved, Miller seconded and the motion passed unanimously, to approve advertising for the position of Children’s Services Coordinator for the Library.

Melheim moved, Rinne seconded and the motion passed unanimously, to approve the appointment of Sarah Jones to the position of Dispatcher, pending a satisfactory background check.

Branstad moved, Melheim seconded and the motion passed unanimously, to approve appointing Teal Spellman as temporary County Engineer to perform duties requiring signature of a Minnesota Professional Civil Engineer.

Commissioners Rinne, Branstad and Miller reported on the District 7 meeting they attended.

Rinne moved, Melheim seconded and the motion passed unanimously, to adjourn at 10:00.

Bob Rinne, Chairman
Watonwan County Board

Lisa Schumann, Deputy Clerk
Watonwan County Board

ATTEST: Kelly Pauling
Watonwan County Auditor/Treasurer